Imperial Calcasieu Human Services Authority

Governance Board Meeting

3505 5th Avenue, Suite B

Lake Charles, Louisiana 70607

August 9, 2016 5:30 – 7:30 PM

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MINUTES

1. CALL TO ORDER

Gordon Propst, Chair was unable to attend this month’s meeting. Corlissa Hoffoss, Vice Chair, called the meeting to order at 5:33pm noting a quorum was present.

1. ROLL CALL
	1. Corlissa Hoffoss, appointed by Governor Jindal
	2. Chris Stewart, appointed by Governor Jindal
	3. Betty Cunningham, appointed by Beauregard Parish
	4. Christina Mehal, appointed by Jefferson Davis Parish
	5. Aaron LeBoeuf, appointed by Governor Jindal
	6. Scott Morgan, appointed by Allen Parish
	7. Angela Jouett, appointed by Cameron Parish

Absent: Gordon Propst, appointed by Calcasieu Parish

1. INTRODUCTION OF GUESTS

Corlissa announced no guests were present. Corlissa Hoffoss welcomed our new board member Scott Morgan and fellow board members introduced themselves.

1. APPROVAL OF MINUTES

Board members received July minutes prior to the meeting. Corlissa Hoffoss entertained a motion to approve July minutes. Betty Cunningham motioned and Chris Stewart seconded. Minutes were unanimously approved.

V. APPROVAL OF AGENDA

Tanya McGee informed the Board of Aaron’s LeBoeuf request to move the S.W.O.T. analysis to next month’s meeting. Corlissa Hoffoss entertained a motion to approve the agenda with the requested change. Christina Mehal motioned and Angela Jouett seconded. Agenda was unanimously approved.

VI. BOARD MONITORING

1. Stakeholder Input- S.W.O.T. analysis – moved to September’s meeting

VII. EXECUTIVE DIRECTOR REPORT

1. Ends Focus of Grants or Contracts

Tanya McGee reviewed the FY 16/17 contracts highlighting the new or amended contracts.

* Charlotte Satcher is a new $39,936 contract for a Coalition coordinator under a prevention grant to provide research based strategies to prevent or reduce the progression of underage drinking among persons aged 12-20 in Beauregard Parish. Tanya McGee will set up a meeting with Charlotte Satcher and Betty Cunningham.
* Genoa Telepsych is a new $288,600 contract to provide tele-psychiatry services to persons served within ImCal HSA behavioral health. Genoa also runs our on-site pharmacy. Genoa are working with physicians from other states to become licensed in Louisiana. At this time Genoa has recruited two physicians who will provide tele-psychiatry services. Tanya informed the Board of laws and limitations with telepsych services.
* Hayes Consulting is a new $614,020 contract to provide medical directorship services to ImCal and provide supervision for ImCal prescribers, APRNs and agreed upon Medical Psychologist. This contract was awarded via a RFP process.
* Melissa Comeaux, APRN is a new $66,650 contract to provide primary care services to the adult population served at the Lake Charles Behavioral Health Center which is our ImHealthy Clinic and is funded through the Primary & Behavioral Healthcare grant.
* Pathways/Briscoe received an increase of $16,060 in their contract due to an increase in Medicaid rates. ImCal now funds 16 inpatient beds for the indigent due to more clients being eligible for Medicaid. Tanya reports at this time Pathways does not have detox for several reasons, including difficulty in staffing as well as getting adequate reimbursement. At this time Pathways will track detox referrals to determine if opening detox is feasible next year.
* Sharon Pugh’s $112,500 contract includes an increase. Ms. Pugh is a medical psychologist who recently added a day of services. She now works a day in Allen and a day in Beauregard.
* Synar’s $10,000 contract is an old contract that has a new provider. Alisa Stevens, LLC will provide information specific to the laws and penalties regarding the sale and purchase of tobacco products to persons under the age of 18 and also conduct checks as the venue for educating tobacco retailers.

Paul Duguid explained LCS as a legal non- profit entity formed by most of the largest hospitals in Louisiana. LCS is represented by Gjerset and Lorenz, a law firm in Texas, which prepares and executes contracts between LCS and vendors that provide services to indigent clients for the state of Louisiana and, specifically, ImCal. This partnership is able to access federal matching funds to the state dollars spent on those contracts. The LCS contracts managed by ImCal were created prior to ImCal becoming a district and transferred to us. ImCal’s functionality is to manage these contracts by reviewing statements of work, day to day activity and invoicing. The invoices are sent to Gjerset and Lorenz who pays the invoices. Each quarter, the value of services provided is determined, and the state match portion for the federal draw is calculated. OBH pays the state match portion for all LCS-BH contracts. LCS-DD contracts are paid by ImCal for the state match portion.

There are currently no changes in the LCS contracts. Total of all contracts in ImCal catchment area is $4,829,677.42. Tanya reports ImCal cannot put anything under LCS we would potentially generate revenue from. Aaron asked if all contracts annual or do we have multi-year. Currently, the Pathways contract for Briscoe is the only multi-year and we are in the third year of that contract.

1. Financial Conditions & Activities

Paul Duguid provided the board with the monthly funds and expenditure analysis report and an expenditures breakdown by cost center report of FY16. Means of financing for revenue includes state funds, interagency transfer (IAT), federal funds and self-generated revenue. Paul reports total means of financing was $10,448,999 of realized revenue off of an appropriated budget of $11,909,929. ImCal’s self-generated revenue was $1,227,442, which exceeded previous years and projections for FY16. Paul Duguid along with fiscal staff continue to run reports to see how salaries are coded and determine how we are accounting for purchases and contracts to better track and draw down IAT funds, which include SAPT, MHBG, LaPFS, and gambling and tobacco statutory dedications. Paul did an overview of expenditures by cost center, pointing out that ImCal spent $360,558 on the LCS-DD contracts for the state match portion for which ImCal is responsible.

VIII. NEW BUSINESS

 No new business to present at this time.

IX. NEXT MEETING- September 13, 2016

X. ADJOURNMENT

Corlissa Hoffoss entertained a motion to adjourn the meeting at 7:00pm. Chris Stewart motioned and Christina Mehal seconded.